**Newmanstown Water Authority**

**April 26, 2021**

The monthly meeting of the Newmanstown Water Authority was called to order at 7:00 pm with the pledge of allegiance.

In attendance were:

John Kantner Steve Hickernell Robin Bomgardner

Susan Harper Scott Sweigart William Zimmerman

Leonard Ontkos Charles Duffy David Bright

In attendance by phone:

Carl Kreiner

A motion was made to approve the March 2021 meeting minutes by Steve. Seconded by Charlie. All aye. Minutes approved.

Steve reported the gallons of water consumed in the month of March was 3,488,597. The average chlorine residual was 1.67%, this was on the high side because of a previous tear on the gasket. Coliform was absent. The readings were taken on 03/03/21.

Steve reported the chlorine pump was indicating no chlorine going through and the pump to well #5 was shut down. Kohl Brothers were called to help troubleshoot the problem. Martz was called and when checking the system, it was discovered that the input wire got fried. All was taken care of and the matter was corrected.

Discussion was held on the ductile iron pipe that is at well #4. It was suggested to move the pipe to the Womelsdorf/Robesonia storage pad and the pipe can be used as needed. John will advise Glenn to move this.

Dave reported that he has still not heard anything on the DRBC application, it remains on their list. The Consumer Confidence Report (CCR) was discussed. Copy was given to the Board to review and additions to the report were added. Also, discussion was held as to putting this on the website for publication and also noting this on the customer bill. Susan to advise Dave of the additions to add and to the details for adding this to the website. Dave to provide us with the information to print on the customer bill.

Dave was contacted by David Linton concerning the revisions to the testing site at 5 Cherry Lane. Additional check sample locations were discussed and added and Dave will report this to Mr. Linton.

Discussion was held on the Penn Dot 419 Project. Dave reported that SUE work is underway and QLB work (field investigation) and QLA work (test hole markings) will be performed. When we are notified as to the timing, the Authority will have a representative there.

Susan reported that we have an agreement with XpressPay, which works with our billing system (Quikwater) for customers to be able to pay their bill by credit card. The details to interface the information will be completed this week. The website is ready to go live as soon as they have the information needed from XpressPay. Susan will compose a letter to customers to inform them of the website address, credit card payment, CCR on the website, and for customers to advise us on updates in phone numbers or email addresses. The letter will be ready for the Board to review at the May meeting

The Board was advised that form W-9 will need to be completed for the back meeting pay that was paid in January 2021. This will be reported on form 1099 for the end of the year tax reporting.

OLD BUSINESS

Nothing was heard concerning the Cold Summit project.

NEW BUSINESS

Discussion was held on organizing/cleaning the garage. The two garage doors have been advertised in the LancasterFarming.com. John reported that he and Bill will be working on this project.

There are three (3) areas that are in need of landscaping. Scott will get bids for these locations.

Fire Hydrants will be flushed the week of 5/10 through 5/14/21, dependent on the weather. Notice to customers will be placed in the Merchandiser.

The bills for April 2021 were reviewed. A motion was made by Steve and seconded by Bill to approve the bills, all aye, so approved.

The treasurer’s report for the month of April 2021 was read. Charlie made a motion to accept the treasurer’s report as read and seconded by Carl. All aye. Treasurer’s report approved.

A motion was made by Scott and seconded by Robin to transfer $50,000 to Lebanon Federal Credit Union from the JBT checking account.

Susan to investigate additional financial institutions.

Lenny made a motion to adjourn and Charlie seconded it. Meeting was adjourned at 8:10 p.m.

The next meeting will be Monday, May 24, 2021 at 7 p.m.

Respectfully submitted,

Susan Harper, Secretary