**Newmanstown Water Authority**

**March 31, 2025**

The regular monthly meeting was held on Monday, March 31, 2025 at 7:00 pm at the Newmanstown Water Authority’s office. The meeting was opened with the pledge of allegiance to the flag of the United States of America.

In attendance were:

John Kantner Steve Hickernell Jamie Lorah

Susan Harper Scott Sweigart Dan Standish

Robin Bomgardner William Zimmerman

Absent: William Leahy

No visitors were present.

A motion to approve the February 2025 meeting minutes was made by Steve and seconded by Bill. All aye, so approved.

Secretary’s Report

Susan reported that the annual audit was submitted to Garcia, Garman and Shea on 03/11/25. There are currently three customers who are delinquent on payments and have water shut off. PA Homeowners Assistance Fund recently paid the delinquent account for one of our customers. The website was updated with current information and rate changes. Quikwater, our billing system, was updated with the new rates. The 1st quarter water bills were mailed on 03/31/25. The change for JBT Smart Pay was increased from $1.00 to $3.00. A listing of delinquent customers from Millcreek Richland Joint Authority was sent to the water authority to post doors for these accounts.

Operator’s Report

Steve reported the gallons of water consumed in the month of February was 3,447,228 gallons. The average chlorine residual was 1.24% and coliform was absent. The readings were taken on

02/05/25. Steve reported that Drue from Neal Systems was here on 03/13 and 03/14/25 to perform the yearly preventative maintenance to the chlorination systems at the wells and tank. There was an issue with the pump and Drue returned to do repairs and the system in working. Discussion was held on M J Reider testing.

Engineer’s Report

Jamie Lorah reported that the Consumer Confidence Report (CCR) is being drafted and will work with us for completion of this report. Reported that a final review letter (Rev.#5) was sent for the Ft. Zellers Road Project (Trigon) and is close to being finished. A final review letter was sent for the Bethany Road Sub-division. Discussion was held and a proposal made to resubmit two grants for a Well B Development Project and the Entry Point Modifications and Water Meter Replacement Project. The projected cost will be $3,000 to $3,500. A new proposal will be sent to us by Jamie with this cost. Resolutions were presented and they will be forwarded to our solicitor for review. A motion was made by Steve and seconded by Robin to move forward with the grant submissions. All aye, so approved. Discussion was held on the new home build proposed for 80 E Bethany Road. A letter will be provided to the contractor that the authority will supply public water to the property and the contractor will seek a permit from the county. Jamie will reach out to the contractor on this project.

Solicitor’s Report

Nothing to report.

Chairman’s Report

A motion was made by Steve and seconded by Bill to make a donation of $100.00 to the Newmanstown Athletic Association for the annual car show scheduled in May. All aye, so approved. A motion was made by Scott and seconded by Steve to file a lien on the property at 221 E Park Street for collection of the delinquent account on the property. All aye, so approved.

The Board went into an Executive Session from 8:07 pm until 8:40 pm.

Old Business

1. Restoration By Day will complete siding replacement when weather permits.
2. Resolution 2024-05 – Board of Supervisors approved the Water Authority Ordinance reducing the minimum number of members from 9 to 7. Posted in the Lebanon Daily News. Has been filed with the State and awaiting their approval.
3. Drue was here on 03/13 and 03/14/25 to inspect and repair the chlorine systems.
4. Hackman Fire Equipment – Inspected fire extinguishers on 02/26/25.

New Business

1. SSM Team – Discuss representation between SSM and NWA
2. NWA Project list for 2025
3. Krall Landscape–grade and plant grass at well house #5
4. Continue to locate all water service laterals into homes and mark/repair as needed
5. Trigon Plastic Sale/Project – update as per above
6. CMJM LLC, Bethany Road Project – update as per above
7. 80 E Bethany Road – New home build
8. Any other item will be added to the list, if recommended by another board member and approved.

The bills for March 2025 were reviewed. A motion was made to approve and revise the bills as read by Steve and seconded by Bill. All aye, so approved.

The treasurer’s report for the month of February 2025 was read. Scott made a motion to accept the treasurer’s report as read and seconded by Robin. All aye, so approved.

Susan made a motion to adjourn and Steve seconded it. Meeting was adjourned at 9:00 p.m.

The next meeting will be Monday, April 28, 2025 at 7 p.m.

Respectfully submitted,

Susan Harper, Secretary/Treasurer