

Newmanstown Water Authority

February 26, 2024

The regular monthly meeting was held on Monday, February 26, 2024 at 7:00 pm at the Newmanstown Water Authority's office. The meeting was opened with the pledge of allegiance to the flag of the United States of America.

In attendance were:

John Kantner

Steve Hickernell

John Tschudy

Susan Harper

Scott Sweigart

William Zimmerman

Robin Bomgardner

Jason Coyle

Tim Engler

Charles Duffy

A motion to approve the January 2024 meeting minutes was made by Bill and seconded by Steve. All aye. So approved.

Secretary's Report

Susan reported on the Smart Pay payment option through JBT. 61 customers enrolled for this payment option. There are a few tweaks, like adding a field for the customer account number, to be discussed with JBT. 162 customers paid through Xpress Pay and the remainder of the customers paid by depositing their payment in the new Drop Box or by sending their payment in the mail. Lead and Copper letters were mailed to in town customers, asking for information on the property and this information is to be returned to the Authority by 03/31/24. Susan will participate in a webinar on Lead and Copper on 02/27/24. We are working on the 2023-24 audit and should have that completed to give to Garcia, Garman and Shea in early March.

Operator's Report

Steve reported the gallons of water consumed in the month of January was 3,516,533 gallons. The average chlorine residual was 1.35 %, and coliform was absent. The readings were taken on 01/03/24. Nitrates were 2.97% and nitrites were <.10. VOCs were also taken and all reports are good. PFSA testing was completed and we passed. This testing will cost \$450/quarter or \$1,800/year. Steve reported some issues after the Scada equipment upgrade. On 02/10/24 received a tank fail communication and reported this to Hank with Martz, checks were completed, and after resetting the breaker at the tank, all was working. On 02/11/24 it was discovered that the pumps were not running, again talked to Hank and it was discovered that he did not reset the run program. After this program was reset, the system was back on-line. On 02/18/24 an error was received for well #4, again, after a reset all was working. Hank will check with the manufacturer on this problem. On 02/17/24 a fire hydrant was hit on South Sheridan Road. This will be discussed in the chairman's report.

Engineer's Report

Jason reported that the PA DEP Chap 110 and the DRBC Annual Water Audit are being worked on for submission by 03/31/24. The Tier II report must be submitted by 03/01/24 and will be submitted on-line. The Annual Source Water Protection Program Update was completed and given for the chairman's signature and will be submitted. Lead and Copper was discussed and the Authority submitted a spreadsheet to SSM with all customers and property addresses. John, Susan and Jason will meet to review this spreadsheet and discuss what will be involved with the data entry. Reimbursement charges from Penn Dot were discussed and after discussion with Rachel from Russ Diamond's office, Penn Dot will be moving forward with the reimbursement. Jason reported the upcoming meeting in Myerstown with representatives from DEP and the State

and local water municipalities will be held on Tuesday, 03/05/24. Research was done on the field reports from the 2007 water project and a copy of the report for East Main Street was given to the Authority. GIS mapping system was discussed and this is something that would be beneficial to the Authority. The Consumer Confidence Report must be completed by 03/31/24 and after completion will be forwarded to the Authority to include on the next billing and post on the website. There have been no updates on the property at 21 W Main Street.

Chairman's Report

John reported there are 21 customers on the delinquent list. Door posting and shut off will be done on 03/01/24. When John, Steve and Dennis marked the water line for PA One Call, for the installation of the new fence at the Richard Brandt property located at Bethany and Sheridan Road, the valve box located in the field was not broken. After the fire hydrant, that was mentioned earlier, was damaged by the car accident on 02/17/24 and had to be replaced, we had to again mark the water lines for the PA One Call. This is when we found the valve box broken inside the newly installed fence. It appears that the fence company must have driven over it with their equipment. The billing for this repair will be sent to the property owner. I was instructed by Liz Brandt that the property was still in her name and she has an agreement for the sale of the property to Charlie Kline and to mail the bill to him at 3 Bethany Road, Newmanstown, PA 17073. In early February a letter was mailed to Senator Fetterman concerning the PFSA testing and response to the letter was received and given to the board members. Millcreek-Richland Joint Authority was conducting testing and asked the Authority if we could supply them with water for this testing. We supplied 6,000 gallons, taken from the Cardinal Run area. A motion was made by Steve and seconded by Charlie to provide this water to them at no charge. All aye. So approved. Upcoming meetings will be held on 02/27/24 in Myerstown with Dan Musser and on 03/05/24 with Russ Diamond, with representatives from DEP, State and Federal Representatives, and various local water and sewer municipalities. A settlement from Trinity was made for the February 2023 water leak and repair and the check for these repairs was received by the Authority 02/26/24.

Solicitor's Report

In previous discussion on a resolution to combine the position of secretary/treasurer, it was stated that the Authority by-laws are needed for this. A draft of the by-laws and resolution 2024-01 was given to the board and after discussion a motion to accept the by-laws, as amended to reflect the majority of the board members, and resolution 2024-01 was made by Robin and seconded by Bill. All aye. So approved.

Old Business

Correspondence and work continue on new housing project at 322 W Main Street
Lapp property at 21 W Main Street – Waiting on tapping fee for meter pit installation
Penn Dot 419 project moving forward. A motion was made by Steve and seconded by John Tschudy to pay this bill after we receive our reimbursement payment.

New Business

Consumer Confidence Report – Due by 03/31/24
Drue Sellers from Neal Systems will be here on March 11, 2024 to perform the yearly chlorine calibration. Install 4 new model SVR-100-CL2 hydro instruments.

NWA Project list for 2024

Neal Systems – Scheduled 03/11/24
Univar – no chlorine is needed at the present time
Hackman Fire Equipment – Inspection completed 02/16/24
Water Tank Cleaning

Krall Landscape – complete seeding in the Spring
Continue and complete painting of fire hydrants
Continue to locate all water service laterals into homes and mark/repair as needed
Any other item will be added to the list if recommended by another board member and approved.

The bills for February 2024 were reviewed. A motion was made by Steve and seconded by Charlie to approve the bills as read. All aye, so approved.

The treasurer's report for the month of January 2024 was read. Bill made a motion to accept the treasurer's report for January as read and seconded by Charlie. All aye. Treasurer's report approved.

The 4-month CD with JBT will mature on 03/02/24. This CD is not renewable. Discussion was held on what to do with this money and after looking into CD rates a motion was made by Steve and seconded by John Tschudy to go to Bird-In-Hand bank with a 6-month CD. All aye. So approved.

Susan made a motion to adjourn and Robin seconded it. Meeting was adjourned at 8:10 p.m.

The next meeting will be Monday, March 25, 2024 at 7 p.m.

Respectfully submitted,
Susan Harper, Secretary/Treasurer