

## **Newmanstown Water Authority January 30, 2023**

The regular monthly meeting, which also included the 2023 reorganization meeting, of the Newmanstown Water Authority was held on Monday, January 30, 2023 at 7:00 pm at the Newmanstown Water Authority's office. The meeting was opened with the pledge of allegiance to the flag of the United States of America.

In attendance were:

*John Kantner*

*Steve Hickernell*

*Robin Bomgardner*

*Susan Harper*

*Charles Duffy*

*William Zimmerman*

*Leonard Ontkos*

*Scott Sweigart*

*Darryl Jenkins*

### *2023 REORGANIZATION MEETING HELD JANUARY 30, 2023*

The floor was open for nomination of officers for 2023.

1. Upon motion by John Kantner, seconded by Leonard Ontkos, Susan Harper was nominated to serve as temporary Chairman and chair the meeting of the Newmanstown Water Authority until a Chairman is duly elected. A vote on the motion was called, the motion was unanimously approved.
2. Chairman – upon motion by Susan Harper, seconded by Steve Hickernell, John Kantner was nominated as Chairman of the Authority to serve until such time as his successor is duly elected. Leonard Ontkos moved that the nomination of the office of Chairman be closed. A vote on the motion was called. The motion was unanimously approved by all those voting. The Chairman then took over the voting process and continues the reorganization meeting.
3. Floor was opened for Vice-Chairman. Leonard Ontkos made a motion to nominate Steve Hickernell, seconded by William Zimmerman. All aye, so approved.
4. Floor was opened for Secretary. Steve Hickernell made a motion to nominate Susan Harper, seconded by William Zimmerman. All aye, so approved.
5. Floor was opened for Treasurer. Steve Hickernell made a motion to nominate Leonard Ontkos, seconded by Charles Duffy. All aye, so approved.
6. Floor was opened for Assistant Secretary-Treasurer. Steve Hickernell made a motion to nominate Charles Duffy, seconded by Robin Bomgardner.
7. A motion was made by Scott Sweigart and seconded by Steve Hickernell to retain Spotts, Stevens, McCoy as the engineering firm for the Authority. All aye, so approved.
8. A motion was made by Steve Hickernell and seconded by Charles Duffy to retain Steiner and Sandoe as the solicitor for the Authority. All aye, so approved.
9. A motion was made by Charles Duffy and seconded by William Zimmerman to retain Garcia, Garman & Shea as the accounting/audit firm for the Authority. This is the final year of the contract with this firm. All aye, so approved.

The regular monthly meeting began. There were no visitors. A moment of silence was shared to honor Richard Engle, who passed away in August, and Carl Kreiner, who passed away in January of this year. Two loyal Board members that were with the Authority for many years.

A motion was made by Steve and seconded by Charlie to approve the November 2022 meeting minutes. All aye. So approved.

Susan gave each board member a "Statement of Financial Interests Form" for the Ethics Commission to sign. These forms are kept on file by the Authority. It was also reported that payroll tax deductions for 2023 remain the same, with the exception of the Unemployment Tax which increases to .07% and the mileage rate that went to \$.655. Our two year contract with Comcast expired and was renewed for another two years with a higher speed internet. RAVE, the emergency contact system, was updated as reported previously.

Steve reported the gallons of water consumed in the month of November was 3,379,680 gallons. The average chlorine residual was 1.05%, and coliform was absent. The readings were taken on 11/02/22. Gallons of water consumed in the month of December was 3,518,782 gallons. The average chlorine residual was 1.09%, and coliform was absent. The readings were taken on 12/07/22. Steve reported that all is good with the water line replacement project and stated this will be discussed later in the meeting.

Darryl reported that he is working on the year end reports. PA DEP Chap 110 must be submitted by 03/31/23. DRBC Annual Water Audit must be submitted by 03/31/23. The Tier II report must be submitted by 03/01/23.

In regards to the chlorine cylinder kit requirement, the Emergency Response Plan was updated to include this and was submitted to Samantha Fay 01/30/23.

Grant applications were submitted in December. One for the new well and one for water meters. Receipt by email of the applications was received by the reviewer. The earliest we will hear on these applications will be in August.

The 419 Project with Penn Dot is completed and the reimbursement forms will be compiled and submitted by Darryl.

John submitted the end of the year 2022 reports. The Water Withdrawal Report, Water Loss Report, Billing Report, Yearly Expense Report and a comparison between 2021 and 2022 expenses. These were perused and discussed by the board. John reported that the louver on Well #4 had to be replaced and the work was completed by Kohl Brothers. Discussion was held on the Penn Dot Route 419 project from start to completion.

2023 Meeting dates were published in the Lebanon Daily News and posted.

### OLD BUSINESS

Krall Landscaping to complete the remaining work in Spring

No news on John F Martin project

Correspondence and work continue on new housing project at 322 W Main Street

## NEW BUSINESS

Discussion was held as to the new Well #5 on fencing and driveway requirements.  
New reporting guidelines for Tier II Hazardous chemical inventory report were discussed.  
Discussion on new monitoring/reporting requirements from DEP.  
PFAS MCL Rule Notification. New testing to begin 01/01/24.  
Inspection point on the gas cylinders was discussed. As above this will be included in  
Emergency Response Plan.  
New revisions for Lead and Copper testing/reporting were discussed. Revisions become  
Effective 10/16/24.  
Potential Violation received 01/27/23 concerning testing. Christine Kistler from MJ Reider was  
Contacted and we have not heard back from her. Darryl will follow up with her.  
Listing of local water authorities' rates were distributed for review.  
Potential Violation received 01/30/23 concerning Lead and Copper testing completed in August.  
DEP said these testing results were never received. Darryl to follow up with Samantha Fay.  
Motion was made by Steve and seconded by Lenny for Darryl to prepare and submit the 2022  
reports to various organizations. All aye, so approved.  
Wage increase for board members was discussed. A motion was made by Scott and seconded  
By Robin to give a 5% wage increase to board members. The operator will receive \$24.15  
And all other board members will receive \$19.78 per hour. All aye, so approved.  
Drue Sellers from Neal Systems will be here on February 15, 2023 and February 16, 2023 (if  
Needed) to perform the chlorine calibration.  
Steve Hickernell was reappointed to the board by the Township and his term will run through  
2027.

### NWA Project list for 2023

- Neal Systems to perform chlorine calibration
- Univar – no chlorine is needed at the present time
- Hackman Fire Equipment – Inspect fire extinguishers in all buildings
- Krall Landscape – complete seeding in the Spring
- Continue and complete painting of fire hydrants
- Continue to locate all water service laterals into homes and mark/repair as needed
- Install new water meters and remotes only in emergencies. Supply shortages.
- NWA projects for new grant funding.
- Additional items added as become necessary.

John Tsudy was named as a new board member to replace the vacancy for Carl Kreiner.  
Awaiting approval by Millcreek Township.

The bills for January 2023 were reviewed. A motion was made by Scott and seconded by Robin  
to approve the bills as read. All aye, so approved.

The treasurer's report for the month of November 2022 was read.

Robin made a motion to accept the treasurer's report as read and seconded by Charlie. All aye.  
Treasurer's report approved.

The treasurer's report for the month of December 2022 was read:

Steve made a motion to accept the treasurer's report as read and seconded by Bill. All aye.  
Treasurer's report approved.

Lenny made a motion to adjourn and Steve seconded it. Meeting was adjourned at 8:50 p.m.

The next meeting will be Monday, February 27, 2023 at 7 p.m.

Respectfully submitted,  
Susan Harper, Secretary